

## Our new MyCareer Employer platform

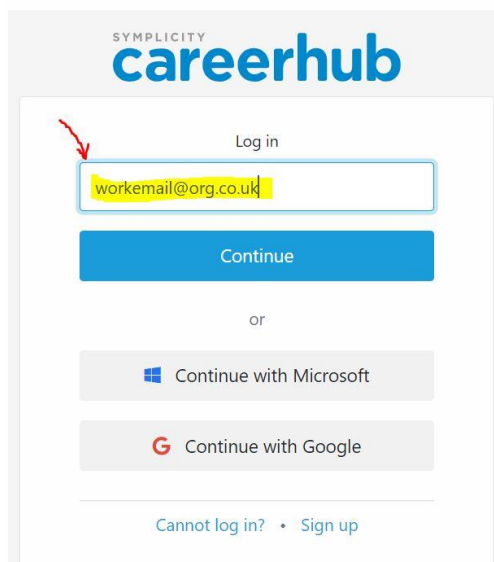
We have refreshed the MyCareer platform to give you a better experience of working with the Employer Relations Team at the University of Cape Town.

### To access MyCareer

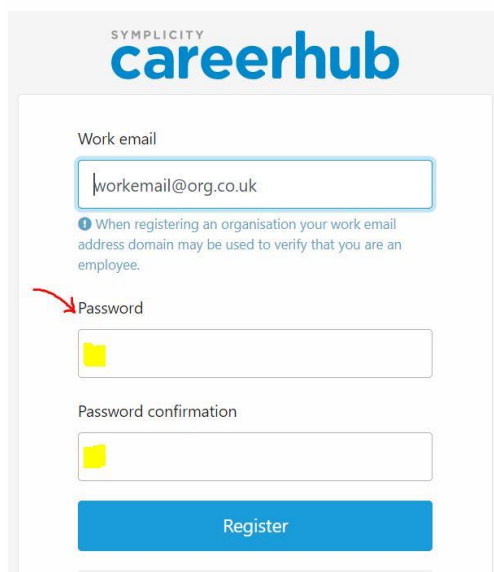
1. Go to <https://gradrecruit.mycareer.uct.ac.za/> and click the Login/Register button in the top right corner.
2. Enter the email address that you usually use to access the employer interface and click Continue. We recommended that you **use the email address from your existing account** so that your old and new accounts can be connected.

Or you can select 'Continue with Microsoft' or 'Continue with Google' if you have a Microsoft or Google work-based email account (not a personal account).

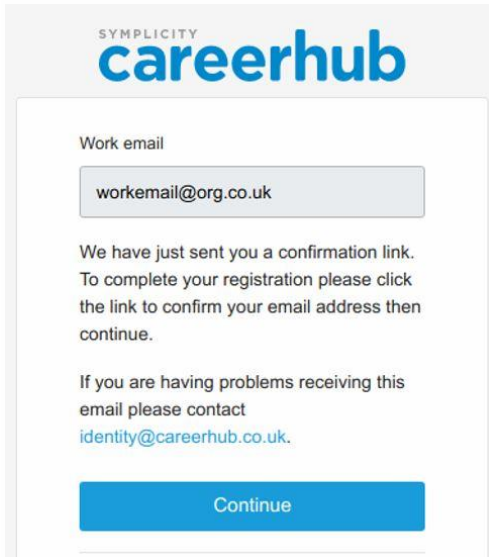
Symplicity CareerHub is the name of the software provider for the Employer Hub.



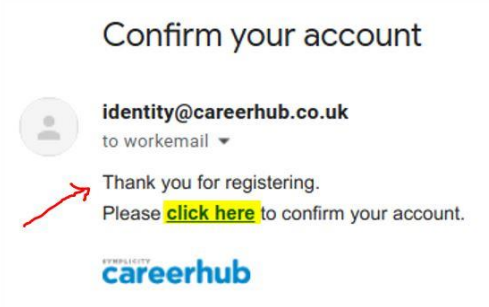
3. Set a password for your account.



#### 4. Check your email.



#### 5. Confirm your account by clicking the link in the email.



Once you have completed stages 1-5, you will be able to log in to [MyCareer](#) to:

- Add your jobs.
- Edit your organisation details to perhaps update the description and add social media handles.
- Add and edit contacts.
- View form submissions.

#### Questions

If you have any questions or difficulty accessing the employer site, please contact the Employer Relations Team at [employer.relations@uct.ac.za](mailto:employer.relations@uct.ac.za)